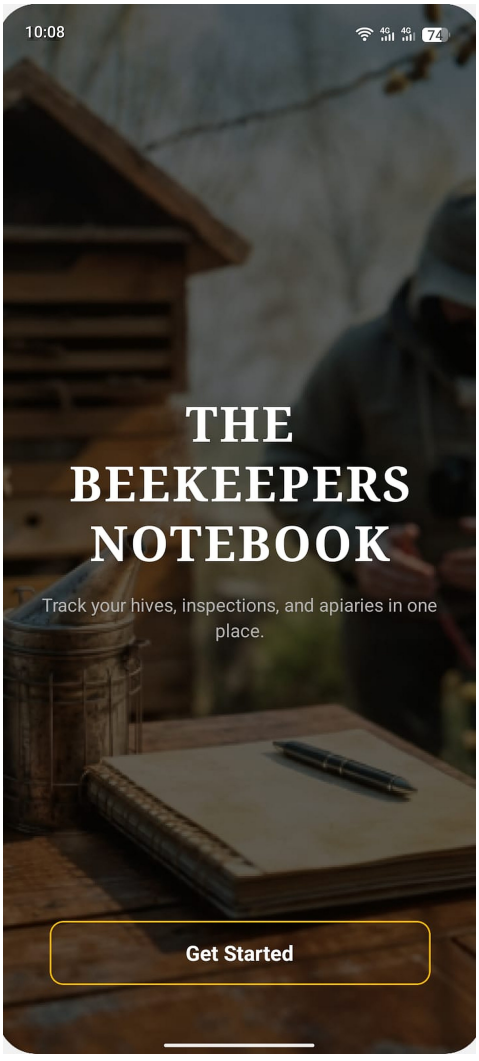
A FRIENDLY USER GUIDE

The Beekeepers Notebook

A little help keeping your apiaries, hives and inspection notes together in one place.

Beekeeping keeps us busy, and there's plenty to remember when you're out with the bees. This guide is here to help you feel at home in the app, at your own pace.



01 **Find your way around**
A friendly starting point for your records.

02 **Keep track of hives**
Queen details and history stay together.

03 **Remember each visit**
Capture observations and useful notes.

GETTING STARTED

Let’s get started

A couple of simple steps will help you find your way into the app.

First, find The Beekeepers Notebook in the official Google Play or Apple App Store and install it.

When you open the app, you’ll see three short introduction screens. They give you a feel for managing apiaries, keeping track of hives and recording inspections.

When you reach the welcome screen, choose Get Started and you’ll be on your way.



Manage apiaries



Track hives



Record inspections

JUST SO YOU KNOW

The screenshots are examples. Menu names and record totals may look a little different depending on the version of the app you’re using.

ACCOUNT SETUP

Let’s get your account ready

Whether you’re new to the app or coming back, getting signed in should be straightforward.

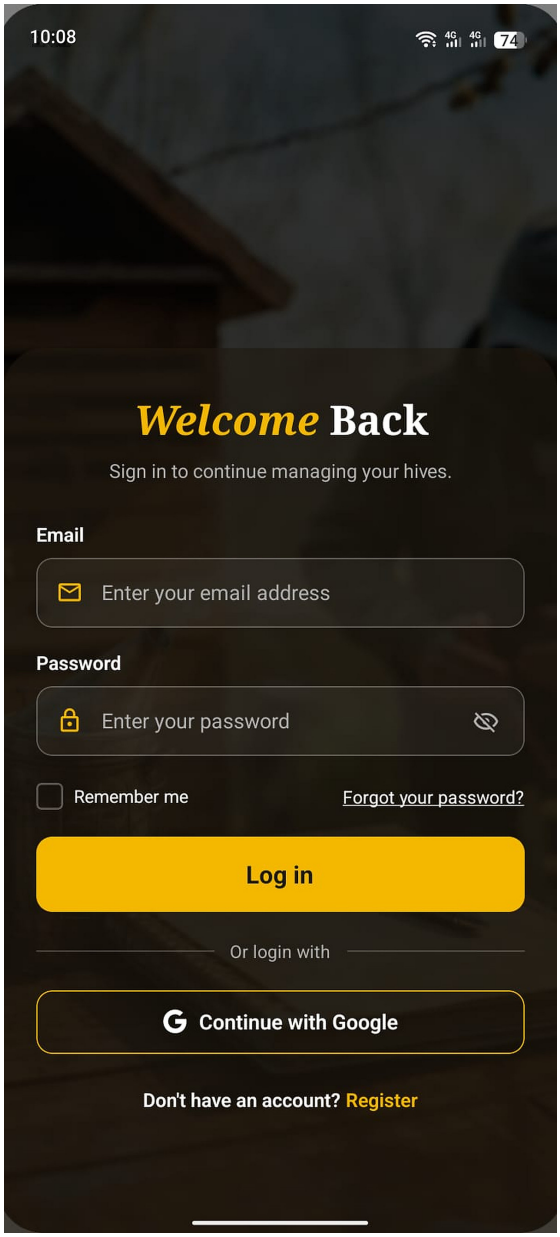
If this is your first visit, look for Register at the bottom of the Welcome Back screen. The app will ask for a few details: your name, email address and phone number. Follow the prompts shown on your screen to finish setting things up.

Already have an account? Welcome back. Enter your email and password, then choose Log in. You can also use Google sign-in if that’s the way you prefer to access the app.

A QUICK SAFETY REMINDER

Keep your password private, and enter account details only in the official app.

A LOOK INSIDE THE APP



SUBSCRIPTION

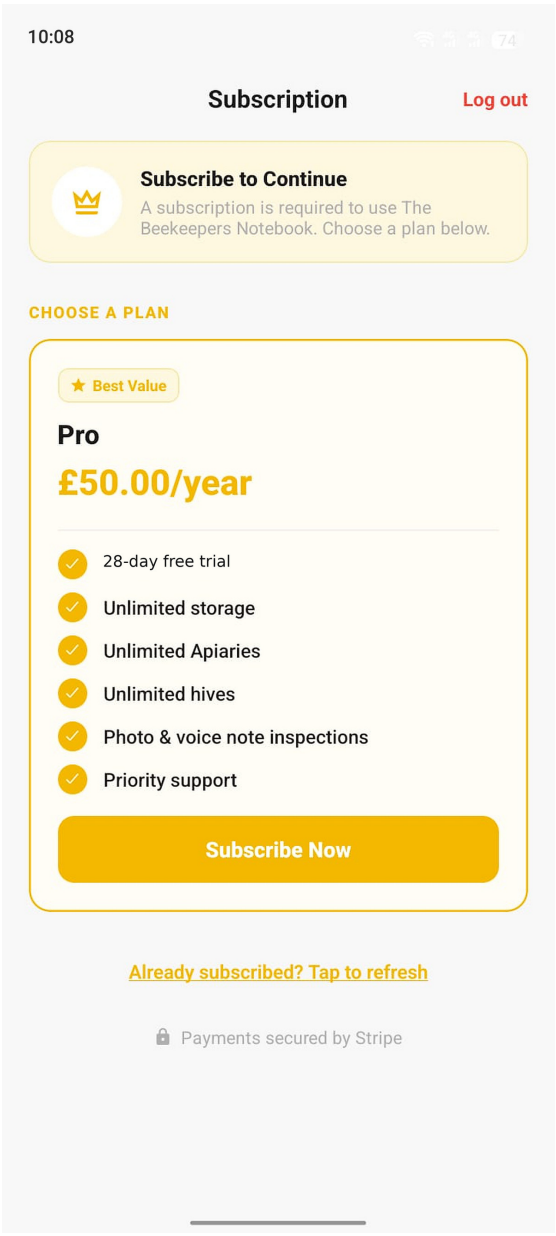
Taking a look at the subscription

It's worth taking a moment to check the price and trial details before you confirm.

The example screen shown here lists an annual plan at £50 per year with a 28-day free trial. Your own checkout screen is the best place to confirm the current price and trial terms before you go ahead.

Payment is handled by the provider shown in the app. The wording shown here says that cancelling within the first 28 days means you will not be charged for the annual subscription. It's a good idea to read the cancellation and renewal details at checkout and keep the confirmation for your records.

A LOOK INSIDE THE APP



FOR PEACE OF MIND

Never send card details by email or chat. Complete payment only through the checkout shown by the app.

ACCOUNT SETTINGS

A few settings worth knowing about

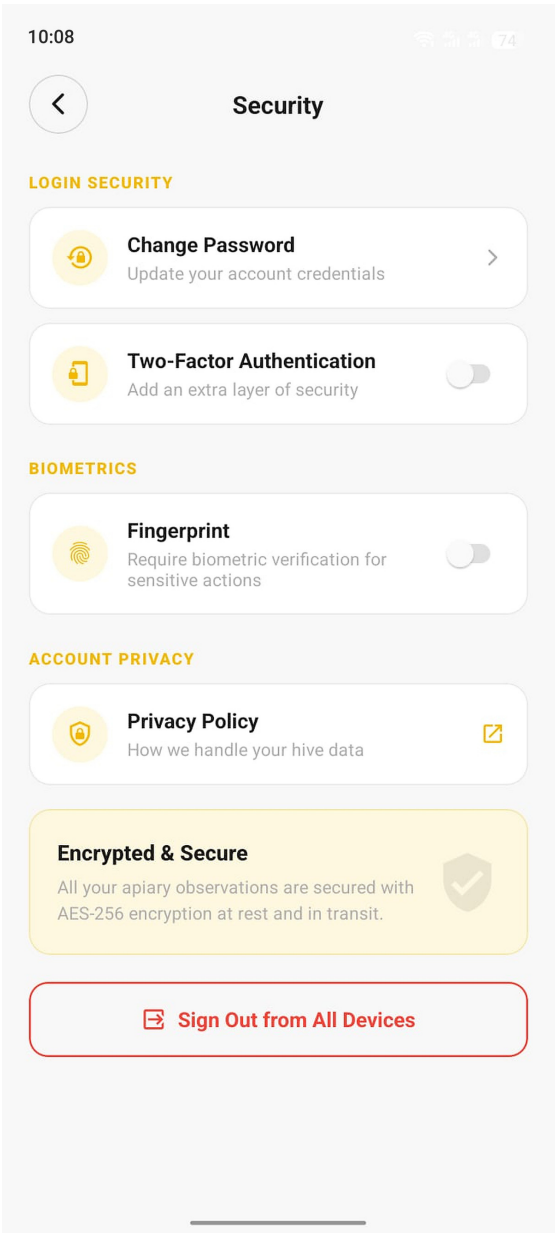
Your Profile area is a handy place to find security options and the app's policies.

Open Profile and choose Security to explore the settings available to your account. Depending on your phone and setup, these may include changing your password, turning on two-factor authentication or using fingerprint authentication.

You'll also find links to the Privacy Policy and Terms of Service. They're there whenever you'd like to know more about how the app handles your information and account.

If you think your account may still be signed in on another device, the Sign Out from All Devices option may help. Changing your password afterwards is another sensible precaution.

A LOOK INSIDE THE APP



A SMALL GOOD HABIT

A secure screen lock on your phone is a simple way to add another layer of protection.

FIND YOUR WAY AROUND

Your home dashboard

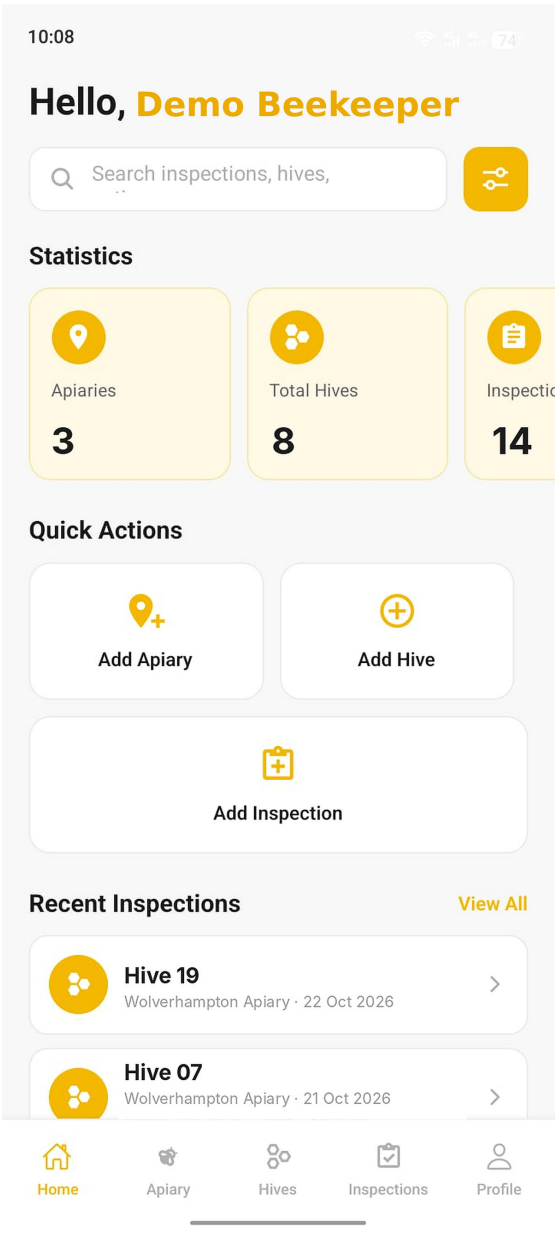
Think of Home as your starting point whenever you open the app.

The Home dashboard brings together a quick view of your apiaries, hives and inspections, with a few recent inspection records below.

The Quick Actions make it easy to add an apiary, add a hive or start an inspection. The navigation along the bottom helps you move between Home, Apiary, Hives, Inspections and Profile.

You can also use search to find a particular record, or open a recent inspection when you want to revisit the details.

A LOOK INSIDE THE APP



EXAMPLE RECORDS

The names, dates and totals shown here are just examples. Your dashboard will reflect the records you add.

SET UP YOUR APIARIES

Let’s add your first apiary

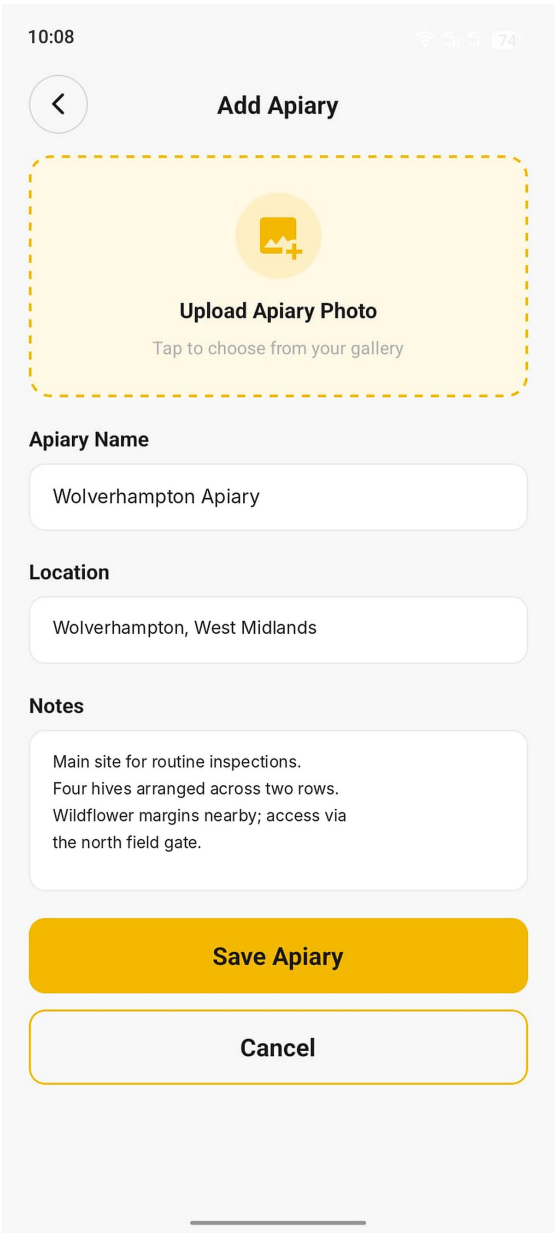
An apiary is simply the place where you keep your bees, so let’s start there.

From Home, choose Add Apiary, or open the Apiary section and look for the add option. If you like, add a photo so you can recognise the site at a glance.

Give the apiary a name you’ll remember and add its general location. The notes field is a good place for useful details such as access information, forage or observations about the site.

When you’re happy with the details, choose Save Apiary. You can open the saved site whenever you’re ready to start adding its hives.

A LOOK INSIDE THE APP



A HANDY TIP

Choose a name that will make sense to you when you’re out in the field, especially if you look after more than one site.

SET UP YOUR APIARIES

Finding your apiaries again

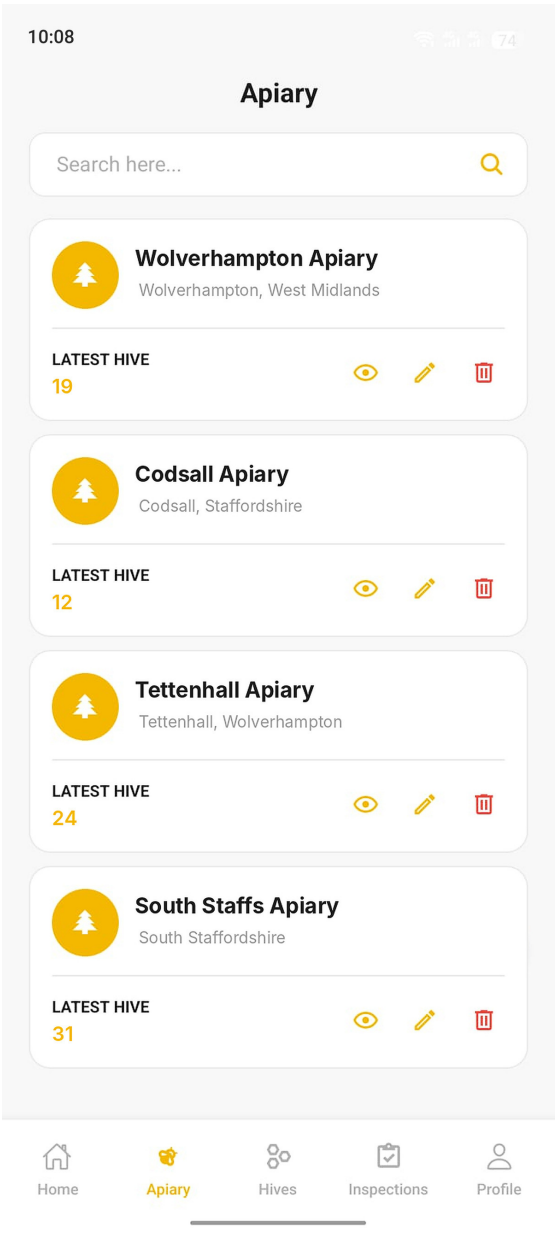
Your apiary list becomes a handy overview of all the places you keep bees.

Choose Apiary from the bottom navigation to see the sites you've added. If search is available on your screen, it can help you find a particular location more quickly.

Open an apiary to see its details and the hives associated with it. If the location or notes change, the edit option lets you keep the record up to date.

If you manage several sites, a simple naming pattern can save you time when you're checking records between visits.

A LOOK INSIDE THE APP



EXAMPLE RECORDS

The apiary names and locations shown here are demonstration examples; your list will grow with your own records.

SET UP YOUR HIVES

Adding a hive

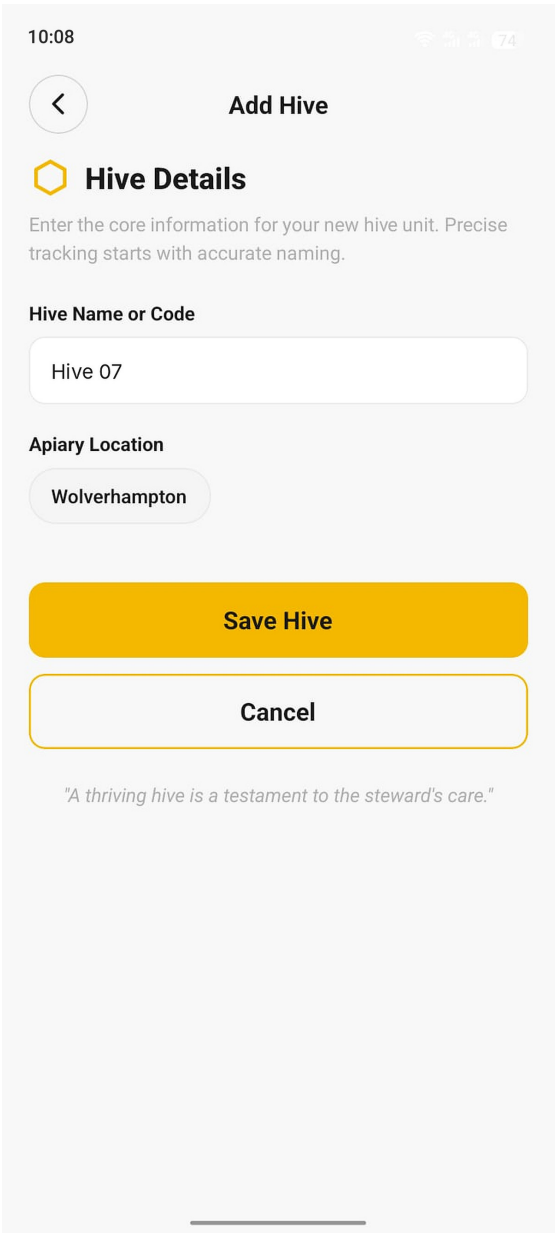
Once your apiary is ready, you can start giving each hive its own record.

Open the apiary where the hive lives and choose Add Hive.

Choose a hive name or code you'll recognise, then take a quick look at the apiary location to make sure it's the right one. When everything looks right, choose Save Hive.

You can repeat these steps for each hive. A pattern such as Hive 01, Hive 02 and Hive 03 can make searches and inspection history easier to follow.

A LOOK INSIDE THE APP



A SMALL CHECK

If you look after more than one apiary, it's worth checking the selected location before saving a new hive.

MANAGE A HIVE

Your hive and queen details

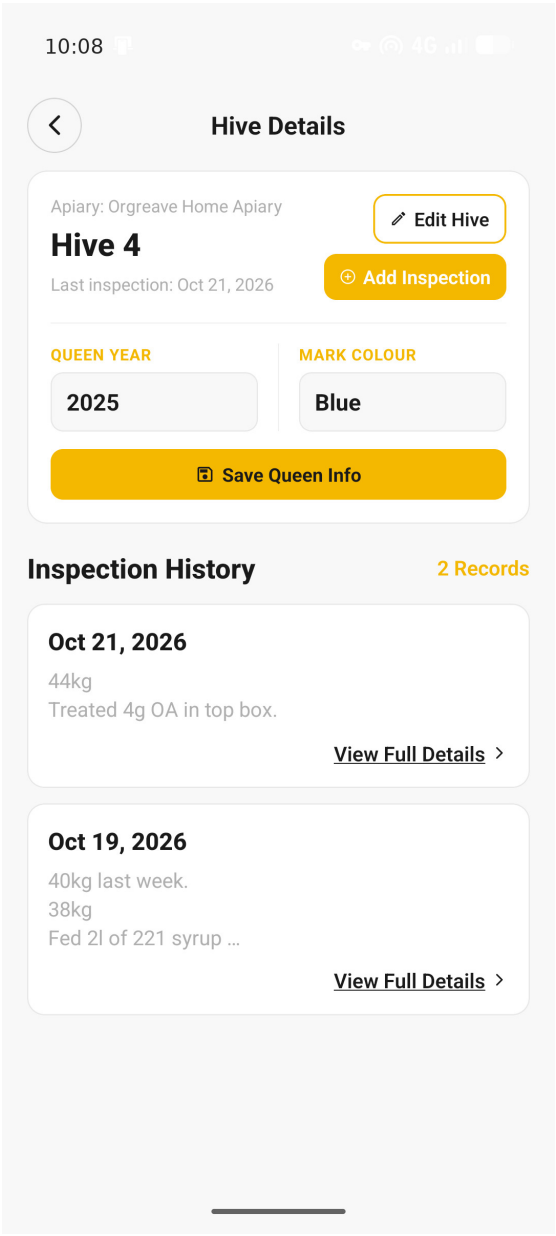
Each hive has its own page, with queen information and inspection history together.

If you keep queen details, add the Queen Year and Mark Colour, then choose Save Queen Info. These details stay with the selected hive until you change them.

The Edit Hive option is there whenever the hive record needs an update. Below the queen information, you can browse recent inspections and choose View Full Details to revisit a particular record.

Taking a moment to check the hive name at the top of the page can help make sure you're updating the right record.

A LOOK INSIDE THE APP



WORTH REMEMBERING

Queen information belongs to the hive you have open, so check the hive name before saving any changes.

RECORD KEEPING

Making an inspection note

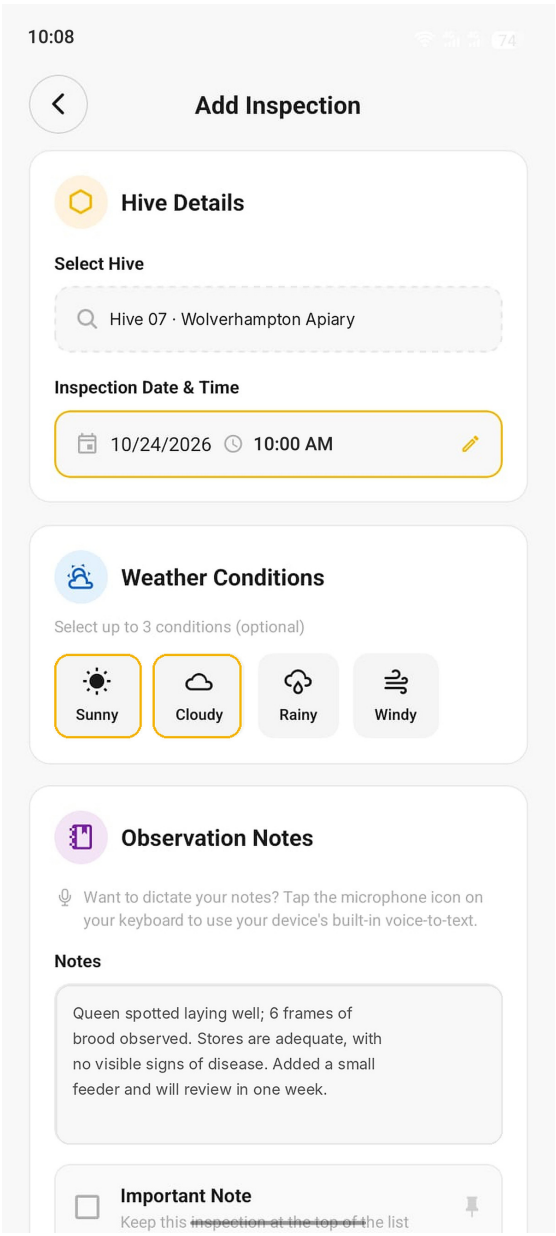
A few useful notes from each visit can make the next inspection much easier.

When you're at a hive, choose the one you're inspecting. The app fills in the inspection date and time for you.

Select the weather conditions that best match the day, then add your observations. You might note a queen sighting, brood pattern, stores, temperament, signs of disease, treatments or something you'd like to check next time.

If your phone supports it, the microphone on your keyboard can turn speech into text. It can be handy when you're wearing gloves and would rather speak than type.

A LOOK INSIDE THE APP



A USEFUL HABIT

Notes tend to be most helpful when they're specific and factual, so you can understand them when you return to the hive.

RECORD KEEPING

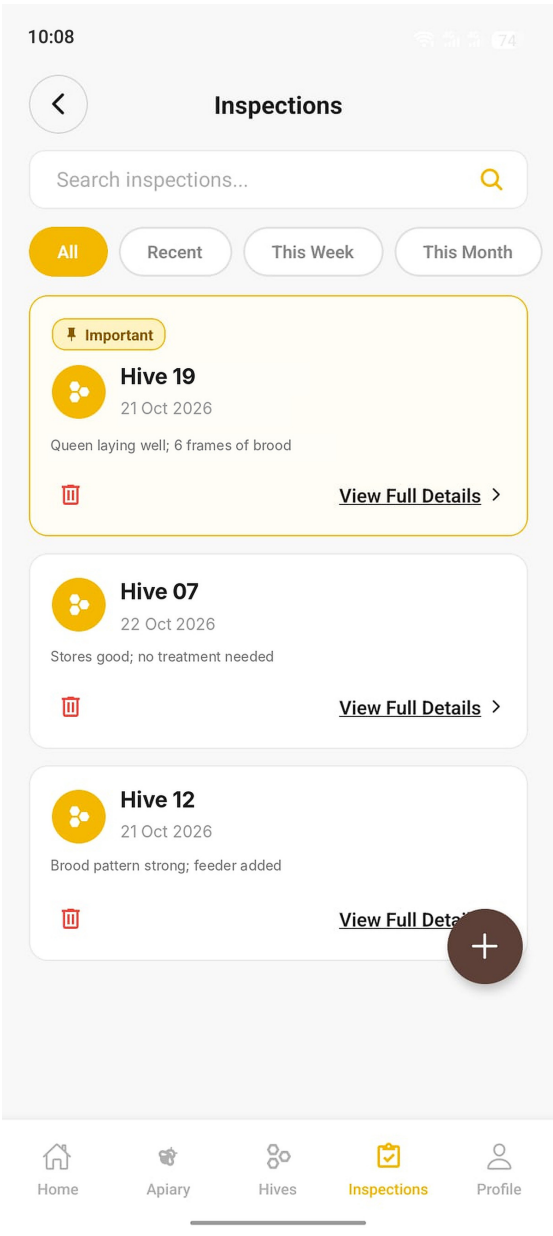
Keep important notes close

Some observations are worth keeping easy to spot when you come back to your records.

If an inspection contains something you want to find quickly later, tick Important Note. That inspection will stay at the top of the inspections list until you untick the option.

When your notes and any photos are ready, scroll down and choose Save Inspection. Give the app a moment to finish saving, especially if you've added images, and wait for the confirmation. This can help avoid creating duplicate entries by tapping Save again too soon.

A LOOK INSIDE THE APP



IF A NETWORK ERROR APPEARS

Before trying again, take a look in the inspection list to see whether the record is already there. If the problem keeps happening, make a note of the hive and time, then let support know.

RECORD KEEPING

Looking back through inspections

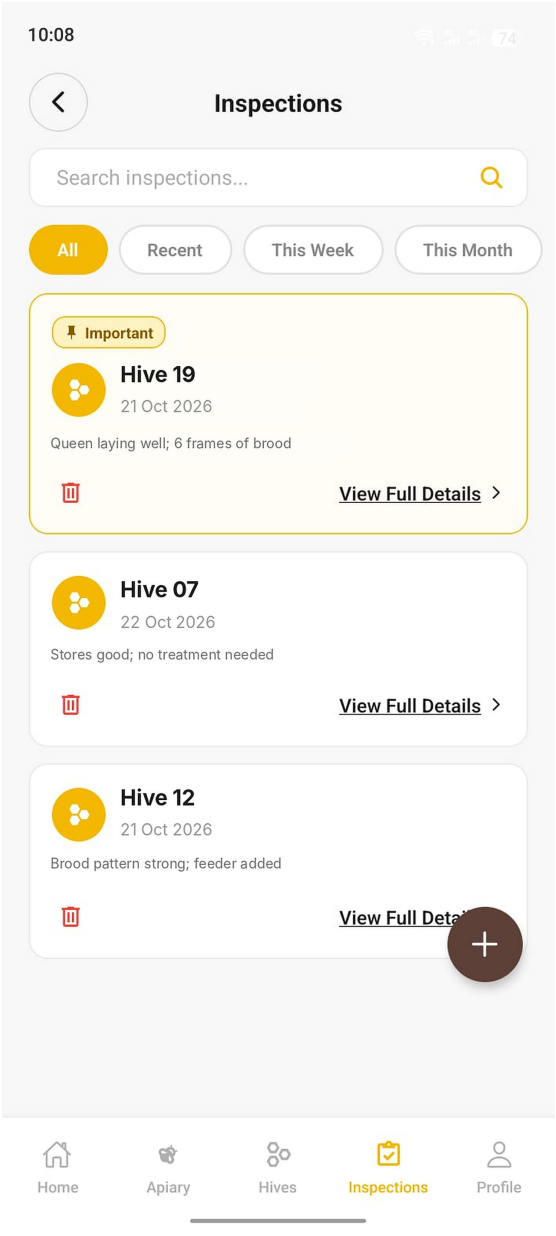
Your inspection list makes it easier to revisit what you noticed on previous visits.

Choose Inspections from the bottom navigation. Search and filters such as Recent, This Week or This Month can help narrow down the list when you have lots of records.

Each card gives you a short summary. Important notes stay near the top while they remain pinned. Choose View Full Details to read the full entry or make a change, and save your edits before leaving.

If you decide to delete an entry, take a moment to check the hive and date first so you remove the right record.

A LOOK INSIDE THE APP



BEFORE DELETING

Deleted records may not be recoverable. A quick check of the hive and date can prevent an unwanted mistake.

KEEP YOUR RECORDS SAFE

Saving, syncing and getting help

A few small checks can help you feel more confident about your notes when the signal is poor.

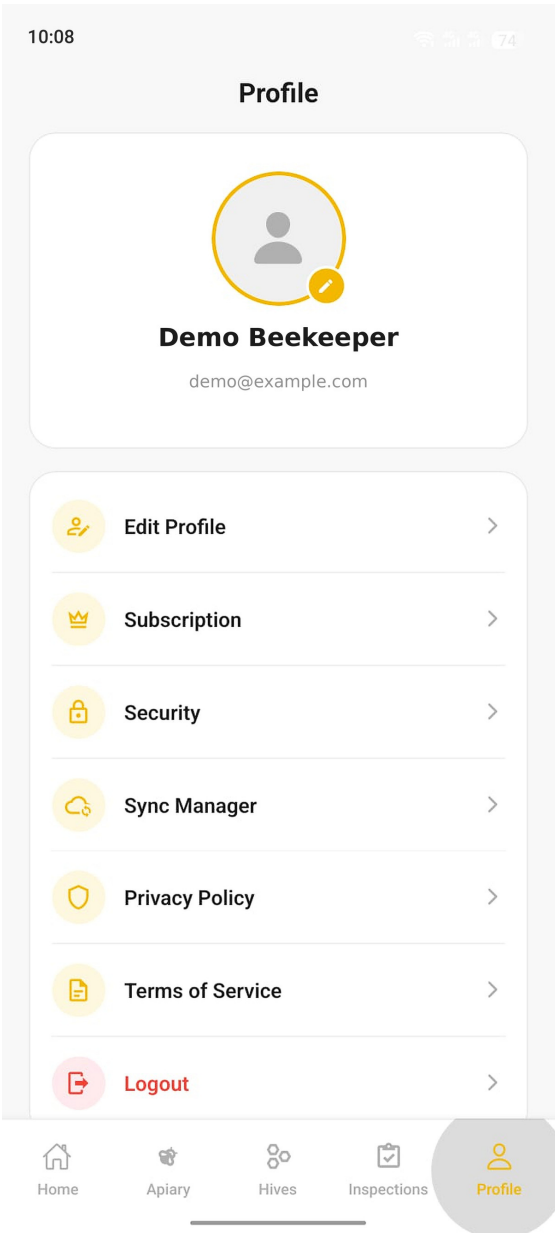
The app is designed to keep inspection records on your device and synchronise them with cloud storage when the service is available and a secure connection has returned.

If you've been working somewhere with a weak signal, reconnect when you can and check that your recent records are showing in the app before uninstalling it or clearing app data. Look for the app's confirmation that saving or synchronisation has finished rather than assuming it has.

If something doesn't look right, note the hive name, inspection date and time, and what you were doing when the message appeared. Check the list before retrying, just in case the entry is already there. If the problem happens again, please contact support through the app website.

You can also explore the options under Profile > Sync Manager.

A LOOK INSIDE THE APP



HAPPY BEEKEEPING

Thanks for being part of The Beekeepers Notebook community. Here's to keeping every useful observation close at hand.